



## Human Resources

DATE POSTED: SEPTEMBER 15, 2006

REQ. # 06-249

**NOTICE OF JOB OPENING  
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS  
EQUAL OPPORTUNITY EMPLOYER**

2300 Virginia Avenue Fort Pierce, Fl. 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from 09-15-2006 TO 09-22-2006, but will remain open until filled.

DEPARTMENT/DIVISION
<b>ENVIRONMENTAL RESOURCES</b>
POSITION AVAILABLE
<b>ENVIRONMENTAL PLANNING COORDINATOR-TVC PLANNING AREA</b>
# OF OPENINGS
<b>1</b>
STARTING SALARY
<b>\$39,184.50/SALARY</b>
COMMENTS
<b>Occasional nights and weekends. Position not available for hire until after October 1, 2006</b>
<b>DRIVING POSITION</b>
VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

**JOB CODE: 746**

**PAY GRADE: 20**

**SALARY: \$39,184.50-\$60,822.74**

**ENVIRONMENTAL PLANNING COORDINATOR - TVC Planning Area**

**MAJOR FUNCTION:** Professional environmental planning position in the Environmental Resources Department. Responsibilities include monitoring and implementation of the St. Lucie County Comprehensive Plan and Land Development Code as they relate to the County's natural resources. Work will also include project review and permitting of various projects which impact natural resources. Work involves initiative and independent performance, and contact and coordination with other Departments and Divisions, and regional and state agencies. The incumbent will serve under the Environmental Regulations Manager and will review and comment on site plans specifically related to the TVC Planning Area and area immediately surrounding as described in the County's Comprehensive Plan.

**KNOWLEDGE, ABILITIES AND SKILLS NEEDED TO PERFORM THE ESSENTIAL JOB FUNCTIONS OF THE POSITION:**

**Knowledge:** Environmental Planning terminology, principles and practices, site preparation techniques, tools, mathematics, ecosystems, vegetation and soils, , statistical and other research techniques. Knowledge of local, state and federal issues, regulations, local government operations, with particular reference to County administration and management.

**Abilities:** Ability to analyze and interpret complex data. Ability to maintain complex administrative records. Ability to establish and maintain a satisfactory working relationship with employees, government officials, private organizations, and the general public. Ability to effectively represent the Department to local, state and federal officials and the general public on procedure and technical matters. Ability to present information, ideas, and recommendations clearly and succinctly in written and verbal form. Ability to demonstrate sensitivity to political, social and fiscal constraints regarding planning issues, projects and programs.

**ESSENTIAL JOB FUNCTION:** Assists in writing various ordinances and ordinance amendments to protect the environment on a local level. Assists in preparing and evaluating amendments and compliance reviews pursuant to the County Comprehensive Plan and the Land Development Code specifically dealing with the TVC Planning area and the areas immediately surrounding. Prepares and presents, independently or under direction, reviews and evaluations for various types of development proposals submitted to St. Lucie County as they relate to the County's natural resources. Coordinates these reviews with other Department Divisions and with outside agencies, as appropriate. Conduct pre and post land clearing inspections, endangered species inspections, landscape inspections, and any other necessary site inspections. Assists County government in environmental planning; assists County government in the preservation and protection of existing natural systems. Performs other assignments as requested or assigned.

**ESSENTIAL PHYSICAL SKILLS:** Use of both arms and legs, and good hand/eye coordination. Use of forestry tools and equipment. Very frequent use of good near vision and good hearing. Frequent walking and standing. Periodic light lifting and carrying (30 to 50 pounds) reaching above shoulders, kneeling, bending and squatting. Ability to operate County automobile continuously for a period of one hour.

**ENVIRONMENTAL CONDITION REQUIREMENTS:** Periodic work inside the office in a sedentary posture. Periodic attendance at meetings inside and outside the County office buildings. Frequent field trips to unimproved and improved development sites, and agricultural areas. Frequent work outside under adverse weather conditions of heat, cold, humidity and rain.

**WORK HAZARDS:** Possible vision dysfunction due to heavy computer work. Periodic field visits to undeveloped areas, agricultural areas and areas under development, with attendant hazards.

**SAFETY EQUIPMENT USED OR NEEDED:** Occasional need for a hard hat.

**EDUCATION:** Graduation from an accredited college or university with a bachelors degree in Environmental Science, Natural Resources Management, Forestry, Urban and Regional Planning, or related field.

**EXPERIENCE:** A minimum of two (2) years professional planning or natural resources management related experience. Knowledge of computers and spreadsheet and data management programs preferred. A comparable amount of training or experience may be substituted for portions of these minimum requirements.

**LICENSE, CERTIFICATION, OR REGISTRATION:** Must have a valid Florida driver's license or the ability to obtain within one month of employment. Must maintain a good driving record.

Created 10/2005

Union	Non-Union ✓	Exempt ✓	Non-Exempt
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